

**Lanhydrock Parish Council Minutes of Meeting held in Lanhydrock War Memorial Hall at 19:51 on Monday 18th May 2026**

**1. NOTIFICATION THAT MEETINGS MAY BE ELECTRONICALLY RECORDED**

**2. ELECTION OF CHAIRMAN**

- a) Cllr. Jason Coad was nominated to take the role of Chairman and submitted a signed Declaration of Acceptance of Office to the clerk.

**Proposed by** Cllr. P. Miller, **Seconded by** Cllr. M. Coad

*Carried: Unanimously*

**3. ELECTION OF VICE-CHAIR**

- a) Cllr. Mary Coad was nominated to take the role of Vice-Chair

**Proposed by** Cllr. P. Miller, **Seconded by** Cllr. D. Bayley

*Carried: Unanimously*

**4. ELECTION OF FINANCE COMMITTEE**

- a) It was agreed to appoint a Finance Committee whose membership would consist of the entire council.

**Proposed by** Cllr. P. Miller, **Seconded by** Cllr. M. Coad

*Carried: Unanimously*

**5. ELECTION OF GOVERNANCE AND STAFFING COMMITTEE**

- a) It was agreed to appoint a Governance and Staffing Committee whose membership would consist of the entire council.

**Proposed by** Cllr. D. Bayley, **Seconded by** Cllr. P. Miller

*Carried: Unanimously*

**6. TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:**

- a) In attendance: Cllr. J. Coad (Chairman), Cllr. M. Coad, Cllr. P. Miller, Cllr. D. Bayley, S. Knight (clerk) and Cllr. C. Batters (C.C.)  
b) Apologies: Cllr. A. Coad

**7. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:**

None received.

**8. PUBLIC FORUM:** No matters raised.

**9. TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:**

- a) It was resolved that the Minutes of the Parish Council meeting held on 23.03.2026 were an accurate record.

**Proposed by** Cllr. M. Coad, **Seconded by** Cllr. D. Bayley

*Carried: Unanimously*

**10. TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:**

- a) **Cornwall Council:** Cllr. Batters reported that:
- i. **Bosvena Surgery** was still planned for construction within the next three years but progress had been held up due to funding issues.
  - ii. **Residents of the housing estate at Boundary Road** are experiencing ongoing problems with the maintenance of the highway, which remains the responsibility of the developer to resolve until the road is brought to acceptable standard for Cornwall Council to adopt.
- b) **Helland Wind Farm Meeting:** Cllr. D. Bayley, Cllr. P. Miller and Cllr. J. Coad attended a meeting on 30<sup>th</sup> April at Helland Village Hall to discuss the impact of seven proposed wind turbines at Helland Barton on the surrounding parishes. They reported that the overall mood of attendees was against the development but noted that parishioners had not been invited to attend and therefore this view may not represent local sentiment.

**11. PLANNING MATTERS:**

- a) **PA26/01068:** *Local Development Order - Upgrading septic tanks and small sewage treatment plants within River Camel Special Area of Conservation:*

It was agreed to defer this item to allow Cllr. Batters to find out some additional detail around whether the upgrades are likely to become compulsory.

**ACTION:** Clerk to send details to Cllr. Batters for his response.

- b) **Any planning applications received after publication of agenda:**  
None received.

## 12. PARISH MATTERS

- a) **Community News:** The parish litter pick took place on 30<sup>th</sup> April, resulting in twenty-seven bags of rubbish being collected by twenty people. It was noted that the litter pick had been hampered by the length of the grass verges so, next year, the litter pick should be held in March. It was felt that signage warning of litter pickers in the verge would also improve safety.
  
- b) **Lanhydrock Cemetery:** Following a site meeting on 15<sup>th</sup> April with representatives of the National Trust (Daniel Fields, Estate Manager and Meurig Palin, Lead Ranger), the church and parish council (Cllr. Damon Bayley and Cllr. Jason Coad), a verbal agreement was made regarding the position of the proposed fence but no further correspondence had been received from the National Trust to confirm this had been formally agreed with their legal team.

**ACTION:** Clerk to email the National Trust to request an update.

- c) **Pedestrians on Turfdown Road:** Following concerns raised by Cllr. A. Coad about drivers using the layby on Turfdown Road as free parking and creating a hazard by walking in the carriageway, the matter was raised with Highways who suggested installing limited waiting signs in the layby. Following discussion, it was agreed that this would be difficult to police and there was no desire for increased signage within the parish so no further action would be taken at the present time.
  
- d) **Parish Bench:** Councillors noted that the parish bench no longer serves its original purpose of providing a seat for people at the bus stop on Treffry roundabout as the bus stop no longer exists. Councillors discussed whether the parish bench would be more usefully re-sited to the War Memorial Hall but it was agreed that, given the age of the bench, it would not greatly benefit the hall and therefore is best left at its current location.

**13. TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:**

<b>Date</b>	<b>Sender</b>	<b>Regarding</b>	<b>Action</b>
14.04.2026	Redruth Town Council	Petition against Cornwall Council use of glyphosate	None
16.04.2026	Cornwall Wildlife Trust	Concerns regarding Cornwall Council use of glyphosate	None
30.04.2026	Cornwall Council	Response to glyphosate concerns	None
03.05.2026	Via Website	Concerns about traffic caused by car boot sale	Clerk to respond that Chairman will raise concerns with organiser of car boot sale but that the parish council has no power act on this issue.
07.05.2026	Lostwithiel Town Council	Invitation to Mayor Making Ceremony	Declined
10.05.2026	Ben Maguire MP	Invitation to Round Table	Clerk to decline

**14. FINANCE**

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed no outstanding deposits, outstanding payments of £599.30 (detailed in 14 (b) below) and a total balance of £3850.75
- b) **To authorize the following payments:** The following payments were authorized:

<b>Invoice No.</b>	<b>Payee</b>	<b>Regarding</b>	<b>Sum</b>
	HMRC	PAYE on clerk salary	£ xx
39	S Knight	Clerk Salary & Reimbursements	£ xx
2627-060	CALC	Annual Membership Subscription	£200.31

**15. GOVERNANCE:**

- a) **Policy Review:** It was agreed to adopt the policies revised by the council on 9<sup>th</sup> April and 1<sup>st</sup> May:
- i. **Code of Conduct**
  - ii. **Data Protection/ Privacy Notice**
  - iii. **Financial Regulations**
  - iv. **FOI Policy for Handling Requests**
  - v. **IT**
  - vi. **Media**
  - vii. **Pre-application Protocol**
  - viii. **Risk Management**
  - ix. **Safeguarding**
  - x. **Standing Orders**

**Proposed:** Cllr. M. Coad**Seconded:** Cllr. D. Bayley**Carried:** Unanimously

- b) **Internal Audit:** It was **noted that** the parish council's internal audit had been not yet been completed.
- c) **External Audit:** It was agreed to defer these items, pending completion of the internal audit
  - i. **To approve exemption from external audit**
  - ii. **To approve Annual Governance Statement**
  - iii. **To approve the Accounting Statement**

**16. TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:**

- a) **Camel Valley Connect service**
- b) **PA26/01068:** *Local Development Order - Upgrading septic tanks and small sewage treatment plants within River Camel Special Area of Conservation*
- c) **Audit**

**17. ANY OTHER BUSINESS:** None.

**18. DATE OF NEXT MEETING:** Monday 27<sup>th</sup> July 2026.

**Meeting Closed at: 21:37**

Signed and Accepted as a correct record

Chairman

Date: