

Lanhydrock Parish Council: Minutes of Annual Meeting held in
Lanhydrock War Memorial Hall at 19:32 on Monday 20th May 2024

1) NOTIFICATION THAT MEETINGS MAY BE ELECTRONICALLY RECORDED

2) ELECTION OF CHAIRMAN:

Cllr. Jason Coad was nominated to take the role of Chairman and submitted a signed Declaration of Acceptance of Office to the clerk.

Proposed by Cllr. M. Coad, Seconded by Cllr. A. Coad

Carried: Unanimously

3) ELECTION OF VICE CHAIRMAN:

Cllr. Mary Coad was nominated to take the role of Vice-Chairman.

Proposed by Cllr. A Coad, Seconded by Cllr. S-A Hayward

Carried: Unanimously

4) ELECTION OF FINANCE, GOVERNANCE AND STAFFING COMMITTEE:

It was agreed to appoint a Finance, Governance and Staffing committee whose membership would consist of the entire council.

Proposed by Cllr. J. Coad, Seconded by Cllr. A. Coad

Carried: Unanimously

5) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:

a) In attendance: Cllr. J. Coad, Cllr. M. Coad, Cllr. P. Miller, Cllr. A. Coad, Cllr. S-A Hayward, S. Knight (clerk), Cllr. J. Cruse (C.C.), Amanada Pennington, Positive Impact and Community Liaison Manager (Wildanet), Dan Langworthy-Smith , Head of Planning and Permission (Wildanet) and one member of the public.

b) Apologies: None

6) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:

None received.

7) PUBLIC FORUM:

Amanda Pennington, representing Wildanet, gave a short presentation to inform parishioners that Wildanet are currently undertaking work in the parish to upgrade Lanhydrock's broadband infrastructure to gigabit-capability. This work is being funded by Project Gigabit, a £5 billion government programme to ensure rural areas have access to the same internet speeds as the rest of the country. She stated that the project entailed testing the existing infrastructure (owned by Openreach) and then replacing it where necessary (about 30% of cases). She noted that this sometimes led to a negative public perception that Wildnet were repeatedly excavating the

same trenches but she confirmed this was a necessary part of the testing and upgrading process.

8) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:

- a) It was resolved that the Minutes of the Parish Council meeting held on 25.03.2024 were an accurate record.

9) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

- a) **Cornwall Council:** Cllr. Jenny Cruse submitted her annual report, listing her achievements in the past year and including an update on the positive reaction to the new STEM building at Callywith College. The Chairman raised his concern that, by contrast, Bodmin College Sixth Form was likely to close, as a consequence of it having been taken over by the CELT academy and subsequent losses of teaching staff. Cllr. Cruse asked for the councillors thoughts on the new SEN school due to be built at Cardinham and they responded with concerns that this was the wrong location for the school as the access roundabout onto the A38 is already congested at rush hour.

10) PLANNING MATTERS:

- a) PA24/01979: **Treffry Lane, Lanhydrock** – *Installation of 4 telegraph poles:*

Dan Langworthy-Smith , Head of Planning and Permission at Wildanet, advised that Wildanet has suspended its polling programme, pending further review. He stated that the parish council would be contacted within the next four weeks when a decision had been made whether to proceed with the erection of new telegraph poles on Treffry Lane and it was agreed to discuss the item further then.

- b) PA24/02506: **National Trust** – Upgrade footpath between Respryn car park and Station Drive.

Following discussion, the councillors agreed their unanimous support for the application

- c) Any planning applications received after publication of agenda.

None received.

11) PARISH MATTERS

- a) **Community News:** The Chairman reported that the interior renovations of the War Memorial Hall are continuing and particularly noted the efforts of parishioner Damon Bailey, who had carried out many hours of voluntary work himself, helping to push the project forward.

- b) Parking at Little Tredinnick:** The clerk reported that it had now been agreed with Andy Collins, Mid Cornwall Reserves Manager of Cornwall Wildlife Trust, that parking was no longer permitted on the grass triangle. He agreed that the online leaflet for the Redmoor Nature Reserve would be updated to remove any reference to it as a parking area but a new information panel within the reserve would not be replaced due to the cost. He stated that it was not possible to make Creney Farm into an alternative parking area because the site is currently unoccupied so unsecuring it to allow public parking would create insurance issues and possible risk to/ from herds of livestock on the site. The council were satisfied that no further action was required at present.
- c) Parking at Respryn:** Cllr. Cruse reported that the first fines have now been issued to drivers ignoring the clearway.

12) FINANCE

- a) Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed outstanding payments of £309.57, as itemized in Minute 12b below, and a total balance of £5037.16.
- b) The following payments were authorised:**

Invoice No.	Payee	Regarding	Sum
2425_060	Cornwall ALC	Annual Membership Subscription 2024/25	
13	Charlotte Julyan	Internal Audit	
N/A	HMRC	PAYE on clerk salary	
26	S Knight	Clerk Salary & Reimbursements	

13) GOVERNANCE

- a) Policy Review:**
- i)** It was noted that all parish council policies were reviewed by the council on 15th April, at a meeting of the Governance and Staffing committee.
- ii)** It was noted that NALC released an update to the Model Financial Regulations on 8th May, after the parish council's policy review had taken place. It was agreed to include the updated Model Financial Regulations in the next policy review and to adopt them then.

b) Internal Audit: It was noted that the parish council's internal audit had been completed by Charlotte Julyan (report circulated prior to meeting) and no advisory points had been raised.

c) External Audit

i) To approve exemption from external audit: The council resolved to certify itself exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Chairman signed the Certificate of Exemption.

Proposed by Cllr. SA Hayward, **Seconded by** Cllr. A. Coad **Carried:**
Unanimously

ii) To approve Annual Governance Statement: The Annual Governance Statement was approved by the council and signed by the Chairman.

Proposed by Cllr. J. Coad, **Seconded by** Cllr. P Miller **Carried: Unanimously**

iii) To approve the Accounting Statement: The Accounting Statement was approved by the council and signed by the Chairman

Proposed by Cllr. P Miller, **Seconded by** Cllr. A. Coad **Carried: Unanimously**

d) Website: The chairman stated that further progress on a website was dependent on the War Memorial Hall Committee reviewing online hall booking tools and deciding if any were suitable.

ACTION: Clerk to email Chris Pearce (Vice-Chair of Lanhydrock War Memorial Hall Committee) with details of online hall booking tools for review by the committee.

14) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

a) Wildanet

15) DATE OF NEXT MEETING: Monday 29th July

Meeting Closed at: 21:04

Signed and Accepted as a correct record

Chairman



Date:

29th July 2024